



**MINUTES  
REGULAR MEETING  
September 17, 2019**

1. The Meeting was called to order at 7:23pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present: Duch, Kelaher, Lo Iacono, Ortega, Plumley and Chairman Kasparian. Commissioners Bonagura, Chewcaskie and Mongelli were absent.

Also present were Board Secretary Alison Gordon, Treasurer Todd Sherer, Executive Director James Rotundo, Assistant Executive Director John Danubio, Authority Engineer Howard Hurwitz, Superintendent Robert Genetelli, General Counsel Douglas Bern, Esq. and Consulting Engineer Nicholas Rotonda.

4. Salute to the flag was led by the Chairman.
5. Chairman Remarks: No Remarks.
6. Consideration for approval of minutes:
  - a. Regular Meeting – July 16, 2019: Commissioner Duch motioned to accept the minutes, Chairman Kasparian seconded the motion. The motion carried.
7. Public Comments: No public was present.
8. Consideration for approval list of Resolutions dated September 17, 2019.
  - a. The Commissioners voted by Consent Agenda for Resolution No. 64-2019 through 74-2019. Resolution 76-2019 was voted on separately. Commissioner Duch offered the Consent Agenda and Chairman Kasparian seconded. All present Commissioners voted yes. Commissioner Duch offered Resolution 76-2019 and Chairman Kasparian seconded. All present Commissioners voted yes.

Resolution No. 64-2019 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for July & August 2019 and Health and Dental Benefits for August & September 2019 as follows: Payroll Account, July: \$363,224.68; Payroll Account, August: \$218,365.65; Tax Deposit Acct, July: \$156,313.31; Tax Deposit Acct, August: \$91,838.75; Health Benefits Contribution-Employer, August: \$112,469.55; Health Benefits Contribution-Employer, September: \$118,822.88; Health Benefits Contribution Employee, August: \$4,453.79; Health Benefits Contribution Employee, September: \$4,858.18; Dental Benefits, August: \$4,061.87;

Dental Benefits, September: \$4,152.53; PERS and Contributory Insurance, July: \$31,538.86; PERS and Contributory Insurance, August: \$31,236.89; Operating Account, July: \$299,161.99; Operating Account, August: \$240,688.96; General Improvement Account, July: \$233,770.32; General Improvement Account, August: \$652,700.50.

Resolution No. 65-2019 – New Hire – Brian Eller as Plant Operator: There presently exists a need for a Plant Operator. It has been recommended by the Executive Director and Superintendent to hire Brian Eller. This Resolution employs Mr. Eller as a Plant Operator effective September 9, 2019 subject to a 180 day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement.

Resolution No. 66-2019 – New Hire – Razimhan Laypan as Plant Operator: There presently exists a need for a Plant Operator. It has been recommended by the Executive Director and Superintendent to hire Razimhan Laypan. This Resolution employs Ms. Laypan as a Plant Operator effective September 9, 2019 subject to a 180 day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement.

Resolution No. 67-2019 – New Hire – Gregory Kuipers as O&M Helper: There presently exists a need for an O&M Helper. It has been recommended by the Executive Director and Superintendent to hire Gregory Kuipers. This Resolution employs Mr. Kuipers as an O&M Helper effective September 9, 2019 subject to a 180 day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement.

Resolution No. 68-2019 – Title Change/Promotion for Matthew Gascon to Incinerator Operator: There presently exists a need for an Incinerator Operator. This resolution transfers Matthew Gascon from Plant Operator to Incinerator Operator effective July 30, 2019 subject to a one hundred eighty (180) day probationary period at an hourly rate as set forth in the collective bargaining agreement.

Resolution No. 69-2019 – Title Change for Russell Richter to Incinerator Maintenance Mechanic: The position of incinerator maintenance mechanic is presently vacant. Russell Richter is employed as a Maintenance Mechanic and has requested to be transferred to Incinerator Maintenance Mechanic and the Executive Director and Superintendent recommend his request be granted. This title change is effective August 12, 2019 with no change in Mr. Richter's current hourly rate as it is set forth in the collective bargaining agreement.

Resolution No. 70-2019 – Approving Change Order No. 3 for the Knolls Section Sanitary Sewer System Project: There was a reduction in project costs of \$16,489.00 for the following items: 2 – Select Fill; 3 – Test Holes; 4 – 8" PVC Sewer Pipe; 5 – HDPE Pipe Bursting; 11 – Allowance for Police Traffic Direction; 4A – 8" PVC Sewer Pipe, as more particularly set forth in Change Order No. 3. The Authority's consulting engineer, Boswell Engineering, has prepared the change order and recommends same be approved by the Authority. This Resolution approves Change Order No. 3 for a reduction in project costs in the amount of \$16,489.

Resolution No. 71-2019 – Approving Change Order No. 1 for Contract No. 272 – Wastewater Pump Stations Improvement Project: There was the addition of the following items to the Project as more particularly set forth in Change Order No. 1: 1) HHK PS – Heat Exchanger Replacement 2) MP PS – 1 Beam Trolley Replacement. Also included in the Change Order is an increase in project costs of 377 calendar days. The Authority’s consulting engineer, T&M Associates, has prepared the change order and recommends same be approved by the Authority. This Resolution approves Change Order No. 1 of Contract No. 272 in the amount of \$23,533.22 and an increase in contract time by 377 calendar days.

Resolution No. 72-2019 – Rescind Resolution 46-2019 and Approve Change Order No. 1 for Contract No. 273 – Wastewater Treatment Plants Improvement Project: On June 18, 2019 the Authority adopted Resolution 46-2019 approving change order no. 1 to contract 273. However, the Change Order was modified after adoption of the resolution but prior to execution of the change order. Therefore, the Authority wishes to rescind Resolution 46-2019. T&M Associates prepared a new change order no. 1 including the following modifications as more particularly set forth in Change Order No. 1: 1) purchase and install WESP Transformer and Controller 2) brick façade repair 3) aeration tank wall joint repair 4) procure and install Schwing sludge pump and hydraulic power pack to Gravity Belt Thickener No. 1. As a result of the modifications the contract time will be increased by 378 calendar days. T&M Associates recommends the change order be approved by the Authority. This Resolution rescinds resolution 46-2019 and approves Change Order No. 1 of Contract No. 273 in the amount of \$639,321.34 and an increase in contract time by 378 calendar days.

Resolution 73-2019 – Authorization to enter into a Shared Services Agreement with the County of Bergen for the Authority’s Use of a TV Camera Truck: The Authority has been utilizing a County owned TV Camera Truck since 2006 via a Shared Service Agreement which is expiring December 2019. The Authority desires to enter into a new shared services agreement for the continued utilization of said vehicle. This Resolution authorizes execution by the Authority’s Chairman and Secretary of a Shared Services Agreement with the County of Bergen for the Authority’s use of the aforementioned TV Camera Truck.

Resolution 74-2019 – Resolution Authorizing a Release Agreement with Yuriy Zatuchny and Yuliya Zatuchny: This resolution authorizes execution of a release agreement between the Authority and the homeowners of 4 Tall Trees Lane, Saddle River, NJ which will permit the homeowners to enter into a temporary agreement with BCUA to accept sewage flow from their property. Because Saddle River is in the Authority’s service area, this agreement shall be temporary for the property to connect to BCUA’s system until such a time as sewer service is provided to the district by the Authority, at which time the homeowners will agree to hook up to the Authority’s sewer line.

Resolution No. 76-2019 – Proposed Sanitary Sewer Extension – Harriet Place, Borough of Franklin Lakes, New Jersey: The Borough of Franklin Lakes submitted an application for approval of a proposed sanitary sewer extension to be located at Harriet

Place in Franklin Lakes. The project will provide sanitary sewers to 4 existing single family dwellings and when completed will generate an average daily flow of 1,200 gallons per day and 4 additional EDUs will become tributary to the Authority's system from Wyckoff. The Authority's Technical Advisor has reviewed said application and recommends the Authority approve the project. The extension is hereby approved contingent upon receipt of the sewer connection fee of \$23,328 and TWA Review Fee of \$100 and the fulfillment of the terms and conditions outlined in the Resolution.

- b. The following resolution was Tabled:

Resolution No. 75-2019 – Resolution authorizing the NBCUA to enter into a Deed of Easement Agreement with the Township of Wyckoff. Commissioner Ortega motioned to table the Resolution, Chairman Kasparian seconded. The motion carried.

The Township of Wyckoff has not yet approved the Easement Agreement, the Authority has tabled the resolution and will vote on this matter upon Wyckoff's approval of the Easement Agreement.

9. Report of Committees:

- a. Strategic Planning: During the Work Session there was discussion regarding expansion of service in the Knolls section of Wyckoff. The Authority is still exploring options as to how to connect more homes in the Knolls area into the Authority's sewer system by way of gravity. The Authority's consulting engineer, T&M Associates, is going to have a meeting with Authority staff to discuss the matter further.

10. Report of Treasurer (report given at Work Session): There is approximately \$10.5 million in short term investment at an interest rate ranging from 1.65% to 1.85% being held at SB One Bank. A monthly financial statement was distributed to the Board.

11. Old Business: No old business.

12. New Business: No new business.

13. Public Comments: No public comments.

14. Adjournment: The meeting adjourned at 7:27pm.

  
ALISON GORDON, SECRETARY